

Effective Date: 5/30/23

Approval: CP



**LEWISVILLE**

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## **Frederick P. Herring Parks and Recreation Center – Racquetball and Handball Courts FACILITY GUIDELINES**

### **GENERAL INFORMATION:**

The Lewisville Parks and Recreation Department (PARD) is responsible for coordinating the activities of this facility. The City will lease facilities without consideration of group affiliation or meeting content. Admission and money-making activities are not permitted without approval from the City Council.

### **RESERVATIONS:**

**Reservation Methods:** All activities will be schedule through the PARD Administrative Office on a first-come, first-serve basis by telephone at (972) 219-3550 or in-person at the PARD Administration Office, located at 191 Civic Circle, Lewisville, TX 75067. The Frederick P. Herring Parks and Recreation Center may be reserved for a single meeting or a one-time multiple day use. Participants must have a Sports Card to participate in general use of the racquetball and handball courts.

**Advance Reservations:** Reservations for the courts may be made up to, but no exceed two days in advance. Reservation deadlines may be extended for league and tournament play.

**Standing Reservations:** Standing reservations are not allowed at this facility.

### **DEPOSIT:**

**Deposit:** N/A

**Deposit Due:** N/A

**Refund of Deposit:** N/A

### **VIOLATIONS RESULTING IN LOSS OF DEPOSIT:**

1. N/A

**RENTAL/USE FEES:**

**Per Hour Rental Rate:** As stated in the fee ordinance, Sec. 2.201, plus building use fee

**Minimum Rental Hours:** One-hour minimum

**Other Rental Arrangements:** N/A

**Rental Fees Due By:** N/A

**CANCELLATIONS:**

1. A reservation will be held no longer than 15 minutes is players do not show at designated reservation time.

**ALCOHOL RELATED REGULATIONS:**

1. **Alcohol consumption permitted at this facility?** No
2. **City permit required to consume alcohol at this facility?** No
3. **Alcohol sales permitted at this facility?** No
4. **Facility-Specific Policy:** N/A

**FACILITY-SPECIFIC GUIDELINES:**

1. Use of cameras or photographic equipment of any kind (including but not limited to film cameras, digital cameras, cellular phone cameras, PDA or computer-mounted cameras, internet cameras, etc.) are prohibited in all locker rooms, showers and restrooms.
2. Building use fees for Recreation Center class, tournament and league programs shall be assessed per person per registration.
3. There will be replacement fee charged for any lost card or card not retrieved for a period of seven (7) days as reflected in the fee ordinance, Sec. 2.201. It is the owner's responsibility to collect their card once participation has concluded.
4. While participating in racquetball free play and athletic contests, non-cleated and non-marring shoes are to be worn. Shoes shall be worn at all times while in the Center unless participants are involved in an organized activity that requires otherwise.
5. If at any time the court is not reserved, walk-in participants wanting to play may utilize the court with approval.
6. Reservations may be made in person or by telephone at the Recreation Center office during normal operating hours.
7. Minimum age for racquetball players must be 16 years unless accompanied by an adult 18 years or older. "Accompanied" shall mean an on-court participation.

**HOURS OF AVAILABILITY:**

Monday – Thursday 7:30 AM – 5:30 PM

Friday 7:30 – 11:30 AM.

**FEES:**

1. The City of Lewisville fee ordinance Sec 2.201 contains all fees related to the Frederick P. Herring Parks and Recreation Center – Racquetball Courts.

For more information call 972-219-3550 or visit our website at [www.playlewisville.com](http://www.playlewisville.com).